



ASHGATE PRIMARY SCHOOL

Charging and remissions Policy

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*To be read in conjunction with:
DFE guidance on Charging for School Activities – May 2018.*

Approved by the Full Governing Body on:
Agreed review date: _____

Signed: _____ (Co Chair of Governors)



Ashgate Primary School Statement of Policy with regard to

CHARGING AND REMISSIONS



Reviewed October 2025

Next review date October 2026

	<u>School Policy</u>
a) Residential courses and visits in school time. Board and lodging cost	Parents are required to meet the full cost except children whose parents receive: - Income Support • income-based Jobseeker's Allowance • income-related Employment and Support Allowance • support under Part VI of the Immigration and Asylum Act 1999 • the guaranteed element of Pension Credit • Child Tax Credit (provided you're not also entitled to Working Tax Credit and have an annual gross income of no more than £16,190) • Working Tax Credit run-on - paid for 4 weeks after you stop qualifying for Working Tax Credit • Universal Credit - your household income must be less than £7,400 a year (after tax and not including any benefits you get) *Parents may be asked to make a voluntary contribution that covers the cost of any visit in or out of school hours. However, if the visit is in school time, the pupil has the entitlement to take part in the visit, irrespective of any payment. If the amount of voluntary contribution falls below target, the school then has to determine whether the visit is financially viable. NB the restriction that the charge must not exceed the actual cost of provision <u>does not</u> apply to the calculation of voluntary contributions.
b) Activities outside school hours not within the National Curriculum.	Parents meet full cost.
c) Individual music tuition	Outside tutors to be charged at full cost. If part of the National Curriculum examinations prescribed charges must be remitted.
d) Ingredients/materials for practical subjects	Parents to be encouraged to provide materials for practical subjects, but no child must be disadvantaged because of parents' inability/reluctance to pay. Where necessary school will pay.

e) Lost school equipment/books etc.	Parents will be encouraged to purchase/replace lost items of school property.
f) Breakages/damage to school buildings, furniture or property.	Parents to be made aware that wilful damage to school buildings or property will be charged to parents by the school.
g) From time to time charges may be made for optional extras (ie activities that fall outside the school day and are not required by the National Curriculum) eg judo/French lessons/violin tuition etc.	Parents meet full cost.
h) From time to time the Governors of the school may invite parents to make voluntary contributions towards any part of the school's work/school trips/activities. Contributions are non-refundable unless cancelled by school or venue.	