Ashgate Primary School

Supporting Pupils with Medical Conditions Policy 2026-2027

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This policy will be reviewed annually by the Governing Board and Senior Leadership Team, or sooner if legislative or operational changes require amendment.

Approved by:	**Governing Body**	**Date: January 2026**
Last reviewed on:	**November 2026**	
Next review due by:	**November 2027**	

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1. Statement of Intent

At Ashgate Primary School, we are committed to ensuring that pupils with medical conditions are fully supported so they can play a full and active role in school life, remain healthy, achieve their academic potential, and access the same opportunities as their peers.

We aim to ensure that all pupils with medical conditions, in terms of both physical and mental health, are properly supported to participate fully in school life, including educational visits, physical education, sporting activities, clubs, enrichment opportunities and residential experiences.

The Governing Board, Headteacher and staff recognise that medical conditions may affect attendance, learning, wellbeing and social development. We are committed to working collaboratively with parents, healthcare professionals, Derby City Council and external agencies to ensure that pupils receive appropriate support and reasonable adjustments.

The school recognises that many medical conditions are long-term and fluctuating and that pupils may require ongoing support, monitoring and review.

No pupil with a medical condition will be denied admission, excluded from participation or treated less favourably because of their medical needs.

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2. Legal Framework

This policy has due regard to:

- Children and Families Act 2014 (Section 100)
- Equality Act 2010
- Health and Safety at Work etc. Act 1974
- Data Protection Act 2018
- UK General Data Protection Regulation (UK GDPR)
- SEND Code of Practice: 0-25 Years (2015)
- DfE Statutory Guidance: *Supporting Pupils at School with Medical Conditions* (2015)
- Keeping Children Safe in Education (current edition)

This policy should be read alongside the school's:

- Safeguarding and Child Protection Policy
- SEND Policy
- Attendance Policy
- First Aid Policy
- Educational Visits Policy
- Accessibility Plan
- Intimate Care Policy
- Administration of Medicines Procedures

In accordance with the Equality Act 2010, Ashgate Primary School will make reasonable adjustments for disabled pupils and will not discriminate against pupils because of a disability or medical condition.

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3. Roles and Responsibilities

Governing Board

The Governing Board will:

- Ensure arrangements are in place to support pupils with medical conditions.
- Ensure sufficient resources are available to meet statutory duties.
- Ensure this policy is implemented effectively.
- Monitor compliance with relevant legislation and statutory guidance.
- Review this policy regularly.

Headteacher

The Headteacher will:

- Ensure the policy is implemented and reviewed.
- Promote an inclusive environment.
- Ensure appropriate staffing arrangements are in place.
- Monitor support arrangements and outcomes for pupils with medical conditions.
- Ensure effective liaison with parents and healthcare professionals.

Medical Conditions Lead

The school's Medical Conditions Lead will be the Headteacher or a designated member of the Senior Leadership Team.

The Medical Conditions Lead will:

- Coordinate support for pupils with medical conditions.
- Oversee the development and review of Individual Healthcare Plans.
- Liaise with parents, healthcare professionals and external agencies.
- Ensure staff are informed of relevant medical needs.
- Coordinate staff training.
- Monitor implementation of this policy.

SENCO

The SENCO will:

- Support the identification and assessment of needs.
- Coordinate support where medical needs have an impact on learning.
- Liaise with external professionals.
- Contribute to Healthcare Plans where appropriate.
- Monitor attendance and outcomes.

School Staff

School staff will:

- Be aware of pupils with medical conditions.
- Follow Individual Healthcare Plans.
- Undertake relevant training.
- Promote inclusion and participation.
- Respond appropriately in emergencies.
- Maintain confidentiality whilst ensuring pupil safety.

Parents and Carers

Parents will:

- Inform the school of medical conditions.
- Provide up-to-date medical information.
- Ensure medication supplied to school is in date and clearly labelled.
- Attend review meetings when required.
- Inform the school promptly of any changes.

Pupils

Where appropriate, pupils will be encouraged to:

- Understand their condition.
- Take increasing responsibility for self-management.
- Communicate concerns regarding their medical needs.

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4. Individual Healthcare Plans

The school will develop an Individual Healthcare Plan (IHP) where a pupil's medical condition requires specific support.

Healthcare Plans will be developed in partnership with:

- Parents or carers
- The pupil, where appropriate
- School staff
- Relevant healthcare professionals

Individual Healthcare Plans will normally include:

- Details of the medical condition.
- Signs, symptoms and triggers.
- Medication requirements.
- Daily care arrangements.
- Dietary requirements.
- Arrangements for educational visits and activities.
- Emergency procedures.
- Named staff responsible for support.
- Review dates.

Healthcare Plans will be reviewed:

- At least annually.
- Following any significant change in medical circumstances.
- Following any medical emergency where additional support may be required.

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5. Managing Medicines in School

The school will support pupils who require prescribed medication during the school day.

Storage

- Medicines will be stored securely and appropriately.
- Emergency medication will be accessible at all times.

- Controlled drugs will be stored securely in accordance with statutory requirements.

Administration

The school will:

- Obtain written parental consent before administering medication.
- Maintain a written record of all medicines administered.
- Ensure appropriately trained staff administer medication where required.

Pupils may carry and administer their own medication where this has been agreed as part of their Healthcare Plan.

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6. Emergency Medication

The school may hold emergency medication in line with national guidance, including:

- Emergency salbutamol inhalers.
- Spare adrenaline auto-injectors.

The school will follow:

- DfE Guidance on the Use of Emergency Salbutamol Inhalers in Schools.
- DfE Guidance on the Use of Spare Adrenaline Auto-Injectors in Schools.

Appropriate records will be maintained following use.

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7. Medical Emergencies

All staff will be aware of procedures for responding to medical emergencies.

In an emergency:

1. Appropriate trained staff will be summoned immediately.
2. Emergency medication will be administered where prescribed.
3. Emergency services will be contacted when necessary.
4. Parents will be informed as soon as reasonably practicable.
5. The incident will be recorded and reviewed.

No pupil will be sent unaccompanied to seek medical assistance.

Staff will always follow procedures contained within the Individual Healthcare Plan.

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8. Staff Training

The school will ensure staff receive training appropriate to their role and responsibilities.

Training may include:

- Administration of medication.
- Asthma awareness.
- Epilepsy awareness.
- Anaphylaxis and allergy management.
- Diabetes management.
- Emergency response procedures.

Where specialist support is required, healthcare professionals will provide training and guidance.

Training records will be maintained and reviewed regularly.

Parents can provide helpful information regarding their child's needs but will not be expected to act as the sole trainers of school staff.

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9. Day-to-Day Support and Inclusion

The school will make reasonable adjustments to ensure pupils with medical conditions can participate fully in school life.

Support may include:

- Flexible timetables.
- Rest breaks.
- Access to medical equipment.
- Additional adult support.
- Adapted seating arrangements.
- Access to snacks, drinks or toilet facilities where medically required.
- Adapted teaching materials or activities.

Participation in school life will always be encouraged unless specific medical advice suggests otherwise.

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10. Educational Visits and Activities

Pupils with medical conditions will be actively supported to participate in:

- Educational visits.
- Residential experiences.
- Sports activities.
- After-school clubs.

- School performances.
- Enrichment opportunities.

Risk assessments will be completed where appropriate.

No pupil will be excluded from an activity solely because of a medical condition unless supported by medical evidence.

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11. Attendance and Medical Absence

The school recognises that some medical conditions may affect attendance.

The school will:

- Work closely with families.
- Liaise with healthcare professionals.
- Monitor attendance carefully.
- Consider reasonable adjustments to support attendance.

Where a pupil is unable to attend school for an extended period because of medical needs, the school will work with Derby City Council and relevant agencies to ensure suitable educational provision is in place in accordance with statutory guidance.

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12. Mental Health

The school recognises that mental health difficulties may constitute a medical condition and can significantly impact educational access.

The school will work with:

- Parents and carers.
- CAMHS.
- Educational psychologists.
- School nursing services.
- Other relevant professionals.

Support may be provided for pupils experiencing:

- Anxiety disorders.
- Depression.
- Eating disorders.
- ADHD-related difficulties.
- Emotionally Based School Avoidance (EBSA).
- Other diagnosed or emerging mental health needs.

Where appropriate, Healthcare Plans will include mental health support arrangements.

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13. Unacceptable Practice

In accordance with DfE statutory guidance, **the school will not:**

- Prevent pupils from accessing prescribed medication.
- Assume all pupils with the same condition require the same support.
- Ignore a pupil's views regarding their support arrangements.
- Send pupils home unnecessarily.
- Penalise pupils for absences related to their medical condition.
- Prevent pupils from accessing drinking water, food or toilet facilities where medically necessary.
- Require parents to attend school routinely to administer medication where alternative arrangements can reasonably be made.
- Exclude pupils from educational visits or activities without evidence-based justification.
- Create unnecessary barriers to participation in school life.

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14. Insurance and Liability

Ashgate Primary School maintains appropriate insurance arrangements to cover staff undertaking responsibilities associated with supporting pupils with medical conditions.

Staff acting in accordance with this policy and following appropriate training and guidance will be covered by the school's insurance arrangements.

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15. Record Keeping and Confidentiality

The school will maintain accurate medical records for pupils with medical conditions.

Records will be:

- Stored securely.
- Maintained in accordance with Data Protection legislation.
- Shared only with staff who require the information to safeguard the pupil's health and wellbeing.

Relevant staff will be informed of medical needs on a need-to-know basis.

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16. Complaints

Any concerns regarding medical support arrangements should initially be discussed with the Medical Conditions Lead or Headteacher.

Where concerns remain unresolved, parents may use the school's Complaints Policy.

Ashgate Primary School is committed to ensuring that all pupils with medical conditions are safe, supported, included and able to achieve their full potential.